

**Coomba Aquatic Club Incorporated**

**Committee Meeting**

**Notes**

**Date/Time:** Thursday 24th August 2023 at 2-09 pm.

**Venue:** Coomba Aquatic Club

**1/ PRESENT**

President, Treasurer, Vice President, 4 Committee Members

**2/ APOLOGIES**

One Committee Member

**3/ WELCOME**

The President welcomed the Three new Members of the Committee, stating he looked forward to working with them and their contributions to the Club.

**4/ CONFIRMATION OF MINUTES OF MEETINGS**

That the Minutes of the Committee Meeting held on 24th July 2023 be taken as read and confirmed. Confirmed and seconded.

**5/ DISCLOSURE OF ANY CONFLICTS OF INTEREST IN ANY AGENDA ITEM**

One Committee Member advised they were on the Coomba & District Progress Association Committee and the Wallis Lake Fishing Club Committee.

**6/ TREASURER’S REPORT**

1. The Treasurer will inform the Regional Australia Bank that there are new signatories for the CAC Account. Previous signatories no longer on the committee are to be deleted.

Confirmed and seconded.

1. The MCC Grant was discussed and the Treasurer agreed to undertake a full reconciliation, to confirm remaining funds that the Committee can then decide to allocate to improvement purchases.
2. The procedure for purchases and reimbursement by the Committee were outlined by the Treasurer who will e-mail the Expenses Reimbursement Request Form to Committee members.
3. Treasurer advised the e-mail address for the new Club laptop is [cac.committee@hotmail.com](mailto:cac.committee@hotmail.com)

**7/ SUMMER SAILING PROGRAM**

1. Vice President advised he had a meeting with Ian Peden to discuss the forthcoming sailing season. Aquatic Days and Junior Learn to Sail Days were confirmed, and Vice President will organise advertising and advising Members and volunteers.
2. President advised the first Sailability Day will be Tuesday 26th September from 10-00 am.
3. Vice President will confirm if we have sufficient ‘very small’ lifejackets for the upcoming sailing season.
4. Vice President will speak with Chris Hutchison about repairs to the Club’s Safety Boat.

**9/ MEMBERSHIP MATTERS**

1. The Treasurer requested Vice President to send her an updated Club Membership List.
2. The Committee noted that the Club has a Junior Membership category, however there is no legal requirement to have this in its Constitution
3. WLFC requested a ‘names only’ copy of the CAC Membership Listing to assist the WLFC to reconcile their Membership.

**10/ CLUBHOUSE MATTERS**

1. President agreed to send an e-mail to Chris Hutchison, Peter Brown, Brian Cotterill and Steve Martin to ascertain their interest in forming a sub-committee to undertake the Building Extension Program, reporting to the Committee.
2. Jenny Martin’s request for an Honour Board in the Clubhouse was discussed, however the Committee decided it was an outdated practise and too cumbersome.
3. Peter advised that the Coomba Wine & Dine Club requested that the Committee purchase some new wine glasses. Two committee members assigned to look at options for 120 glasses to be used for larger events only and advise the Committee.
4. Treasurer advised that the Weddings Open Day has been put on hold as the previous committee member in charge of this has left the committee. It was agreed that information relating to wedding hire must be included on the Club’s new website.
5. One committee member will develop and present plans and costings for a ‘Standing Bar’ proposal on the north-eastern edge of the Gazebo.
6. It was requested that CAC Representatives meet with Ian Peden to discuss the state of the gardens around the Gazebo & Clubhouse. Vice President will speak with Ian to arrange a meeting on-site.
7. The locking mechanism on the Cleaners Room & Solar Room need to be reviewed with an updated system to be presented to Vice President.
8. Two chairs in the boatshed need repairing allocated to CAC committee members.

**11/ EVENTS & BOOKINGS**

1. Confirmed events and bookings were tabled by Vice President.
2. One suggestion was a ‘Sips on Sunday’ afternoon once per month. Vice President will speak with Vicki Johnson about catering.
3. Other suggestions to be considered. Progressive Ekua on Wednesday nights and Old Time Dances in the Clubhouse
4. Suggested Bingo & Lunch days for Seniors

**12/ OTHER BUSINESS**

1. A Members Information Day was confirmed for 3-00 pm. Saturday 11th November in the Clubhouse.
2. The Club’s new phone number was noted as 0429 272 363
3. The Club’s Operational Manual needs updating allocated to two Committee members.

**12/ NEXT MEETING**

Proposed for 10-00 am. Monday 11th September 2023

**13/ CLOSURE**

The meeting closed at 4-30 pm.